

## **APPLICATION FOR PARADE/EVENT PERMIT**

An application for a parade permit shall be filed with the City Clerk not less than three (3) working days prior to the proposed parade date.

If the parade is to be sponsored by, or on behalf of any person other than the applicant, the applicant for such permit shall file with the application, a written authorization from the person proposing to hold the parade authorizing the applicant to apply for the permit on his or her behalf.

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The application must be signed by the applicant and notarized; and, shall include, but not be limited to the following:

Name, complete address and telephone number of person applying for permit:	
Name, complete address and telephone number of organization you represent:	
Email address:	
Name, complete address and telephone number of parade chairman and who will be responsible for its conduct:	
Date parade is to be conducted:	
Purpose of the Parade	·
Name of the Event	
Approximate number of persons, animals and vehicles participating in parade; type of animals and description of vehicles:	
Assembly area (location):	
Time (arrival for assembly; beginning and parade): assembly ( ); beginning	

Route to be traveled (starting and termination points):	
Statement as to whether the parade will occupy proposed to be traversed:	•
ls security or traffic direction needed?	
If so, have arrangements been made with the Po	olice Department?
Signature:	Date:
Sworn to and subscribed before me, this the,	
Notary Public	
My Commission expires:	
	Approved:
	Police Department
	High Point Transportation Department
	North Carolina Dept. of Transportation
	City Manager (or his designee)

Return Application to: Lisa B. Vierling, MMC City Clerk, City of High Point Post Office Box 230 High Point, North Carolina 27261 Phone: 336/883-3536 Fax: 336/822-7067